

MANHATTAN COLLEGE: SECURITY REPORT

Fall 2009

YOU AND YOUR SAFETY

The Campus Setting

Manhattan College stands at the edge of Fieldston, an exclusive, private community of tree-lined streets and million-dollar homes in Riverdale, New York. This setting enhances the tranquility of our own 11-acre campus.

Even in so peaceful a setting, our entire campus community is responsible for helping to maintain safety and security for all. This is true of students, as well as staff.

We hope this brochure will familiarize you with our campus and its security procedures. We also will give you helpful guidelines for enhancing your campus-life experience.

Campus Access

In 2008, some 3,000 undergraduates enrolled at Manhattan College. More than 1,600 undergraduates reside in five college residence halls. The College employs more than 500 faculty, administrators and staff.

Students, faculty and staff at Manhattan College have access to academic, recreational and administrative facilities on campus. Access to residence halls, however, is limited to students and their guests, according to college procedure (see Residence Halls section). Access to residence halls by college employees is for professional use. The general public may attend cultural and recreational events on campus, with access only to the facilities in which these events are held.

Parking is limited to students, faculty, administrators and staff with Manhattan College parking stickers which are issued each year. Visitors may park on campus after being admitted to the parking lot by a security officer.

Campus Security

Campus Security is coordinated by the security director, who reports to the vice president for student life. There are 44 officers and supervisors who conduct foot and vehicular patrols of the campus 24 hours a day. These men and women undergo a training period prior to regular assignment and continue to upgrade their skills through additional training sessions.

The security department is responsible for enforcing all college security regulations. Campus security, having no police authority, work with local authorities to enforce laws regulating underage drinking and the use of controlled substances and weapons. Alcohol use is strictly regulated on campus, and illegal drugs are forbidden. The possession of firearms and dangerous weapons

of any type are not permitted on any College-controlled property.

Any criminal actions and emergencies on campus should be reported immediately to the security department by dialing campus extension 7333. Campus security will be dispatched immediately to the site of the complaint, and, if needed, local authorities will be notified. A security alert will be transmitted to the campus community, if necessary.

College staff members work closely with first-year assistants and the Resident Student Association's representatives to run safety workshops, lectures and seminars at the start of each year on various topics, including personal safety awareness and security, rape prevention, and prevention of burglary and larceny. Information on safety and security is provided to students and employees regularly through seminars, bulletins, crime alerts, posters, brochures and the student newspaper. The security staff provides escorts on request during the evening hours.

Manhattan's physical plant department maintains campus facilities and grounds, and with the security department, regularly inspects facilities. The physical plant department promptly makes repairs affecting safety and security, and responds immediately to reports of potential hazards, such as broken windows and locks.

Residence Halls

Residence halls are student housing complexes designed and staffed with the academic, social and developmental needs of students in mind. The director of residence life works closely with residence life staff, the physical plant department and security to develop and maintain secure student housing.

Manhattan College has two residential areas. The first area is the main campus with four residence facilities: Jasper Hall, Chrysostom Hall, Horan Hall and East Hill Hall. Nearly 65 percent of all students living on campus reside in Horan Hall and East Hill Hall, which border the local community and feature same-gender suites. The second residential area, Overlook Manor, houses students in an apartment-style building with same-gender suites; it is two blocks from the College's main entrance in a well-populated residential neighborhood.

Access to all student residences is obtained only with a computerized I.D. card or key. Moreover, since Horan Hall, East Hill Hall and Overlook Manor have direct access to the off-campus community, they also are staffed 24 hours with security officers. The other buildings, surrounded by campus grounds, are monitored by officers and supervisors. Living within each building are resident directors (RDs), professionals in the field of student development, and resident assistants (RAs), students especially selected to work among their peers. They implement the established policies of emergency procedures and are thoroughly trained in mediation and enforcement techniques.

All visitors to residence halls must be accompanied by their host resident, including overnight guests, who must be students of the same gender as the host. Student rooms in most residence halls have dead bolt locks, while rooms in older residences have conventional or chain locks. All windows have locking devices.

During winter intersession and other vacation periods, students are allowed to remain on campus with no reduction in security service. During the summer, some residences are used for conference space, and all regular matriculating students are required to move to Overlook Manor. Special procedures are in place to provide continued resident and campus safety during these times.

Parking Garage Facility

The newly constructed, five-level parking garage facility with more than 600 spaces is staffed with 24-hour security coverage and is equipped with emergency telephones and security cameras on each level. A pedestrian bridge crossing over Manhattan College Parkway connects to Hayden Hall to provide safe access onto campus.

The Role of the Students

The cooperation and involvement of students in campus safety is vital. Students must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common-sense precautions. For example, room doors should be locked at night and when the room is unoccupied. Students with cars must keep them locked at all times and parked in their assigned areas. Valuables should not be visibly displayed in the vehicle. Students must report any suspicious-looking individuals or unusual incidents to the residence life or security staff.

Students, both men and women, are encouraged to take advantage of the security escort service as mentioned above.

IMPORTANT TELEPHONE NUMBERS	
Security Emergency.....	7333
Main Security Booth.....	7500
Horan Hall Security Booth.....	7389
East Hill Hall Security Booth.....	7386
Overlook Manor Security Booth.....	7376
Garage Security Booth (Manhattan College Parkway).....	7853
Parking Information.....	7240
Counseling Center.....	7395
Affirmative Action Officer.....	7398
Director Student Activities Office.....	7247
Residence Life Office.....	7438
<i>To report a fire.....</i>	<i>7333</i>
<i>To report a medical emergency.....</i>	<i>7333</i>
<i>Infirmary.....</i>	<i>7217</i>
<i>To report an incident from off campus.....</i>	<i>(718) 862-7333</i>

ALCOHOL AND/OR DRUGS AT MANHATTAN COLLEGE

Manhattan College fully complies with the Drug-Free School and Communities Act of 1989. This law was designed, in part, to prevent the illicit use of drugs and the abuse of alcohol by students. Failure to comply with the College's regulations and the laws of the state of New York governing the possession, distribution and consumption of alcohol constitutes a violation of the Code of Conduct. The same applies to the unauthorized sale, purchase, production, possession, distribution or use of controlled substances of other addictive and illegal drugs on the College's premises. Violations are punishable by sanctions, which have been imposed pursuant to the judicial procedures of the College. This may include dismissal from the College and accountability to the appropriate civil or criminal authorities.

The laws of New York state contain all relevant statutes regarding the possession, sale, distribution or use of alcohol and other drugs. If a student is convicted of a violation under these statutes, he/she could face a fine, imprisonment or the loss of driving privileges. If a student under the age of 21 purchases alcoholic beverages through fraudulent means, he/she can face additional penalties, if convicted.

Alcohol

Manhattan College policy permits the use of alcohol in moderation in accordance with New York state law but opposes excessive consumption. Those who drink must remain in control of their behavior; they shall be responsible for their actions and respect the rights of others. Promotions and publicity that glorify or urge consumption of alcohol are prohibited.

- *Persons under 21 years of age may not possess or consume alcoholic beverages on the College's premises.*
- *No member of the College community may serve or otherwise furnish alcoholic beverages to persons under 21 years of age on Manhattan's premises.*
- *No person under the age of 21 may present evidence of age that is false for the purpose of purchasing alcoholic beverages.*

Violation of this policy is cause for expulsion or suspension from the College's residence halls, probation, fines, community service or revocation of privileges.

Drugs

The unauthorized selling, purchasing, possession or distribution of narcotics, depressants, stimulants or hallucinogenic drugs is in violation of the Student Code of Conduct and state and federal laws. Manhattan College cannot and will not be a sanctuary from civil or criminal authorities. Any student distributing or selling drugs on campus will be subject to dismissal through the College judiciary procedure. Evidence of distribution or sale of drugs on campus will be reported to the appropriate law enforcement agency. The College will cooperate with law enforcement agencies in apprehending specific individuals whose activities such authorities have good reason to suspect. The possession and/or use of drugs is strictly forbidden. Students who violate this restriction are subject to suspension, other sanctions and parental notification.

Sexual Harassment

Manhattan College has long been known for the value-centered education it offers. Among the values the Manhattan College community cherishes and imparts is a deep respect for the dignity and integrity of each person. Among the responsibilities Manhattan College assumes is the need to stand firm against all that threatens that dignity and integrity.

Sexual harassment may be described as unwanted verbal conduct, forceful sexual conduct and/or the use of force to overcome resistance (that may be verbal, physical or both) in order to engage in sexual intercourse. The legal definition of statutory rape or forced sexual intercourse is when the victim is incapable of consent by reason of mental incapacitation or physical helplessness.

IF AN INCIDENT OF SEXUAL MISCONDUCT OCCURS

The security office, dean of students and the affirmative action officer should be notified of any incident of sexual misconduct on campus as soon as possible after the crime has occurred. If it is decided to initiate a formal complaint, a letter naming the alleged harasser, dates, times, places and nature of the offense(s) is to be filed with the affirmative action officer within two months after the date of the last attempt to stop the alleged harassment.

During the formal proceedings, Manhattan College will attempt to prevent the disclosure of the identities of the victim(s) and the accused until a final determination has been made. Both the victim and the accused are entitled to the same opportunities during the proceedings, and both will be informed of the outcome of such proceedings.

If an individual is accused of a sex offense covered under articles 70 and 130 of the penal law of the state of New York, the victim also has the right to pursue prosecution by the state. If convicted, sentencing for sexual offenses ranges from three months to 25 years in prison.

Manhattan College considers sexual misconduct an act of violence, which may be addressed by suspension, dismissal from classes or other disciplinary action. In the case of allegation of sexual misconduct on the part of a staff member, the disciplinary review could result in required counseling, suspension and/or termination of employment.

2008			
OFFENSE	*ON CAMPUS	RESIDENCE HALLS	PUBLIC PROPERTY
AGGRAVATED ASSAULT	0	0	0
ARSON	0	0	0
BURGLARY	14	4	0
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
MOTOR VEHICLE THEFT	0	0	2
ROBBERY	1	0	0
SEX OFFENSES (FORCIBLE)	0	0	0
SEX OFFENSES (NON-FORCIBLE)	0	0	0
HATE CRIMES	0	0	0
ARRESTS			
DRUG ABUSE VIOLATIONS	2	0	0
LIQUOR LAW VIOLATIONS	0	0	1
WEAPON POSSESSION	0	0	0
DISCIPLINARY ACTIONS/ REFERRALS			
DRUG ABUSE VIOLATIONS	59	54	0
LIQUOR LAW VIOLATIONS	127	104	0
WEAPON POSSESSION	0	0	0
2007			
	*ON CAMPUS	RESIDENCE HALLS	PUBLIC PROPERTY
AGGRAVATED ASSAULT	0	0	3
ARSON	0	0	0
BURGLARY	29	24	0
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ROBBERY	0	0	1
SEX OFFENSES (FORCIBLE)	0	0	0
SEX OFFENSES (NON-FORCIBLE)	0	0	0
HATE CRIMES	0	0	0
ARRESTS			
DRUG ABUSE VIOLATIONS	7	7	0
LIQUOR LAW VIOLATIONS	0	0	0
WEAPON POSSESSION	0	0	0
DISCIPLINARY ACTIONS/ REFERRALS			
DRUG ABUSE VIOLATIONS	38	35	0
LIQUOR LAW VIOLATIONS	189	187	0
WEAPON POSSESSION	0	0	0
2006			
	*ON CAMPUS	RESIDENCE HALLS	PUBLIC PROPERTY
AGGRAVATED ASSAULT	0	0	0
ARSON	0	0	0
BURGLARY	6	5	0
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
MOTOR VEHICLE THEFT	0	0	2
ROBBERY	0	0	1
SEX OFFENSES (FORCIBLE)	1	1	0
SEX OFFENSES (NON-FORCIBLE)	0	0	0
HATE CRIMES	0	0	0
ARRESTS			
DRUG ABUSE VIOLATIONS	0	0	0
LIQUOR LAW VIOLATIONS	0	0	4
WEAPON POSSESSION	0	0	0
DISCIPLINARY ACTIONS/REFERRALS			
DRUG ABUSE VIOLATIONS	47	47	0
LIQUOR LAW VIOLATIONS	117	88	1
WEAPON POSSESSION	0	0	0

*On Campus total includes Residence Hall incidents.